



Facilitation for Innovations and Sustainable Productivity

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Date: 3rd July, 2026

Procurement Ref: **FINASP/SPLS/SRVCS/WRKS/001/2026**

PREQUALIFICATION OF SERVICE PROVIDERS FOR SUPPLIES OF GOODS, WORKS & SERVICES FOR THE F/Y'S 2026-2031.

Facilitation for Innovations and Sustainable Productivity (FINASP) is a national humanitarian and development NGO with its head office in Lira City and a regional office in Soroti City. FINASP envisions a sustainably vibrant, innovative and self-reliant community. Our work focuses on three core areas:

1. Sustainable Livelihoods – Enhancing food, nutrition and income security; natural resource management, climate change adaptation and mitigation, disaster risk reduction, WASH and skills development for the youth and women.
2. Research and Innovations – Driving advancements in practices, technology adoption, and community-based solutions to address pressing environmental and economic challenges.
3. Organizational Development – Strengthening institutional capacities for a sustained, and effective service delivery and community empowerment.

For more information about FINASP, visit:| www.finaspug.org

Invitation

FINASP would like to prequalify eligible companies, firms and individuals for the supply of goods and services for the period 2026 – 2031; Interested and eligible companies, firms and individuals are therefore invited to bid for prequalification for the following categories of goods and services;

CATEGORY A1: SUPPLY OF FOODS & NUTRITION INCLUDING HOTEL AND CATERING SERVICES
A1-001: Supply of Meals and Refreshments
A1-002: Supply of Produce (Beans, rice, posho etc)
A1-003: Provision of outside catering during trainings and meetings
A1-004: Supply of office consumables and nutrition supplements (Eggs, mukene, vegetables etc)
A1-005: Provision of Accommodation, Hotel & conference facilities
A1-006: General supply of foods & nutrition products including hotel and catering services
Category A2: Office Supplies, Secretarial Services and ICT
A2-001: Supply of ink, tonner, stamps, stationary, printing services




A sustainably Vibrant, Innovative and Self-Reliant Community

A2-002: Supply of Newspapers, Courier Services
A2-003: Internet service provision, Phones, Sim cards, Routers,
A2-004: Equipment, Software & Repairs
A2-005: Furniture, Repair & Fittings
A2-006: Insurance Services (Both third party and medical)
A2-007: Website, Advertising and media
A2-008: Engraving and device tracking
A2-009: Videography & Photography
A2-010: Plumbing works (Supply and maintenance)
A2-011: Provision of Sanitation and fumigation services
Category A3: Supply of Agricultural Inputs, Technologies, Tools and Equipment's
A3-001: Supply of seeds
A3-002: Supply of Livestock (Goats, sheep, pigs, poultry etc)
A3-003: Supply of fish fingerlings
A3-004: Supply of bee tools and equipment's (Apiary Equipment's)
A3-005: Supply of general Agricultural tools and equipment's (Hand hoes, rakes, pangas, forked hoes, ox-ploughs, walking tractors, tractors etc.)
A3-006: Supply of saving kits (VSLA / SWAP Kits) and accessories
Category A4: Supply of T-shirts, Caps, Jackets, Office Garments & other Visibility Materials.
A4-001: Supply of T-shirts, Caps, Jackets and Office Garments
A4-002: Supply of pull up banners, teardrops, flyers etc
A4-003: Supply branded books, cups, pens etc
A4-004: Provision of general branding services
Category A5: Electronic Equipment's & Accessories
A5:001- Supply of electrical equipment's and accessories
A5:002- Maintenance & repairs of electrical appliances
A5:003- Supply of irrigation, solar powered equipment's and general electrical appliances
A5:004- Supply of computers, printers, tablets, laptops, projectors, screens and their accessories
Category B1: Consultancy services
B1-001: Sustainable Livelihoods (Agriculture, environment, natural resource mgt, skilling, entrepreneurship etc.)
B1-002: Microfinance, Microcredit & Village Saving Schemes
B1-003: Baseline Studies, Program Evaluations, Research & Program Surveys
B1-004: Trainings & Capacity Building
B1-005: Systems, policies, processes, sustainability planning, and general consultancy services (Organisational Development and capacity enhancement).

Category B2: Fuel and Lubricants
B2-001: Supply of Fuel
B2-002: Supply of Lubricants
B2-003: Motor vehicle service
Category C1: Audit and Assurance Services
C1-001: External Audit Services
C2-002: Financial management and compliance support services
Category C2: Transport Services
C2-001: Motor vehicles and Motorcycles Hire Services
C2-002: Motor vehicle / Insurance insurance (Comprehensive and third party)
C2-003: Motorcycle Repairs
C2-004: Motor Vehicle Repairs
Category C3: Medical / Health Services
C3-001: Staff health screening and treatment
C3-002: Staff medical insurance cover
C3-003: Staff general medical / health services
CATEGORY D (WORKS)
D1-001: Provision for construction services
D1-002: Provision of engineering consultancy services
D1-003: Provision of carpentry works
D1-004: Provision of general renovation and repair
D1-005: Provision of electrical works
D1-006: Provision of mechanical works
D1-007: Provision of plumbing works
D1-008: Provision of painting works

Bid Requirements

Interested bidders are invited to accompany their bids with the following documents

- 1) A profile.
- 2) Certificate of registration,
- 3) Memorandum & Articles of Association where applicable.
- 4) Tax clearance Certificate where applicable.
- 5) Recent Bank Statement and Audited books of accounts where applicable
- 6) Valid trading license.
- 7) Evidence of handling previous assignments.

How to Bid

Bid documents in English will be obtained from FINASP website at www.finaspug.org

Submission details: Bid documents should be addressed to the Chairperson Procurement and Disposal Unit, FINASP; and delivered to: FINASP Head Office, Plot 16, Erute Road, Senior Quarters, next to Churchill Nursery and Primary School, about 100 meters from Lira Hotel, Lira City. Additional information or inquiries can be sought from the contacts below: [Tel:+256-393104131](tel:+256-393104131), Email: finaspug@gmail.com.

All Bid documents must be submitted **not later than 24th July, 2026 at 5:00pm** local time. Any Bids received after the deadline will not be accepted.

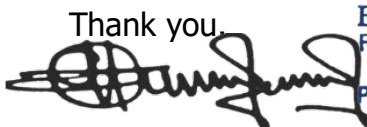
NOTE!!!

FINASP has zero tolerance to sexual exploitation and abuse (SEA), safe guarding, bribery / fraud and any form of malpractice. Should you have any concerns related to any form of malpractice during this bidding process: - write to: **report@finaspug.org** or reach out to the safe guarding officer on: **+256-763-144296**. Kindly note that all safeguarding, SEA, bribery / fraud concerns at FINASP are treated with utmost confidentiality and seriously investigated to logical conclusions.

We wish you good luck as you aspire to do business with us at FINASP and contribute to a sustainably vibrant, innovative and self-reliant community.

All Bid documents should be clearly labelled, **Bid for ***** (Category ***)**
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Thank you.



EXECUTIVE DIRECTOR
Facilitation For Innovations &
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P. O. Box 429, Lira / 421, Kampala

Executive Director, FINASP Uganda.

